



SAUGEEN MUNICIPAL AIRPORT

THE SAUGEEN MUNICIPAL AIRPORT COMMISSION REGULAR MEETING MINUTES

Wednesday, June 15, 2022, 7:00 p.m., via Zoom

Commissioners Present: Dan Gieruszak, Chair
Dave Hocking, Vice Chair
Moe Hanif
Tom Hutchinson
Bill Roseborough
Jack Zeinstra

Absent: None

Guests: Filomena McDonald, Airport Manager
Catherine McKay, Recording Secretary

1. Call to Order

The Vice Chair noted that he had been requested by the Chair to conduct the meeting which he called to order at 7:00 p.m.. One guest was admitted at 7:02 p.m.

2. Approval of the Agenda

Motion Moved by T. Hutchinson

Seconded by M. Hanif

That the agenda for June 15, 2022 be accepted as circulated.

Carried

3. Disclosure of Pecuniary Interest and Declaration of Conflict of Interest

None declared.

4. Delegations

There were no delegations.

5. Adoption of June 8, 2022 Minutes

Motion Moved by D. Gieruszak

Seconded by J. Zeinstra

That the minutes of the June 8, 2022 meeting be approved as circulated.

Carried

6. Action Items Arising from Minutes

It was clarified that the members of the Fundraising Committee are Tom Hutchinson, Jack Zeinstra and Filomena McDonald.

7. Correspondence Requiring Action

A. Ombudsman Report

Motion Moved by T. Hutchinson

Seconded by J. Zeinstra

That the Commission accept and implement the Ombudsman's recommendations as set out in his report.

Carried

8. Public Notification

There were no public notifications.

9. Reports

A. Financial Reports

There was no discussion of the financial reports.

B. APM's Report

The Airport Manager noted that she had previously requested approval from the Commission to spend up to \$1,500 to repair the air conditioner, although the unit was repaired for \$851.00 including tax. She added that a celebration will be held at the Airport on August 20, 2022 with a display of special aircraft, cake and vendors. The Vice Chair noted that the Hanover Chamber of Commerce will hold its July meeting at the Airport, when the Airport Manager will make a report to the Chamber and food will be served by the restaurant.

C. Friends of Saugeen Municipal Airport

Jack Zeinstra reported that a meeting was held on Saturday, June 11, 2022. Upcoming events include Kids Can Fly on August 20, and additional meetings will be held to organize other events. He noted that an article about the group written by the Airport Manager appeared recently in the Hanover Post and the In-Flight Broadcasting Information System has been delayed due to a shortage of computer chips and is expected to be installed in the fall.

Motion Moved by B. Roseborough

Seconded by M. Hanif

That the Commission approve the Financial Reports, the APM's Report and the Friends of the Saugeen Municipal Airport Report as presented.

Carried

10. New Business

There was no new business.

11. In Camera

Motion Moved by J. Zeinstra

Seconded by B. Roseborough

That the Commission convene in closed session at 7:12 p.m. in accordance with Section 239(1) of the Municipal Act in order to address matters pertaining to position, plan, procedure, criteria or instruction to be applied to any negotiation on behalf of the Saugeen Municipal Airport specifically third party investigator evaluation, and matters about an identifiable individual, including employees/contractors, specifically regarding a Respect in the Workplace complaint.

Carried

The Recording Secretary remained for the in camera portion. The Airport Manager and one guest attending were moved to a waiting room for the closed session.

The Saugeen Municipal Airport Commission reconvened in open session at 7:32 p.m. and the Vice Chair confirmed that the Commission had gone in closed session in accordance with Section 239(1) of the Municipal Act and discussed matters pertaining to a position, plan, procedure, criteria or instruction to be applied to any negotiation on behalf of the Saugeen Municipal Airport specifically third party investigator evaluation, and matters about an identifiable individual, including employees/contractors, specifically regarding a Respect in the Workplace complaint, and that no other matters were discussed.

The Airport Manager and one guest were readmitted to the open session.

12. Direction Coming Out of In Camera

Motion Moved by M. Hanif

Seconded by B. Roseborough

That the Saugeen Municipal Airport Commission approve direction as provided in the closed session.

Carried

13. Confirmation of Proceedings Resolution

Resolution Moved by J. Zeinstra

Seconded by D. Gieruszak

Whereas the Saugeen Municipal Airport Commission deems it expedient that the proceedings of meetings be confirmed and adopted;

Now Therefore the Saugeen Municipal Airport Commission Enacts as Follows:

- 1.0 That the actions of the Commission at its meeting held on June 15, 2022 in respect to each report, motion, resolution or other actions recorded and taken by the Commission at said meeting, are hereby adopted, ratified and confirmed, and furthermore;
- 2.0 That the Chair and appropriate representatives are hereby authorized and directed to do all things necessary to give effect to the said actions referred to in the proceeding, and;
- 3.0 That the Chair and Secretary, and their designates, are hereby authorized and directed to execute all documents as may be necessary on behalf of the Commission and to affix the corporate seal to all such documents as necessary;
- 4.0 That the Treasurer, or their designates, are hereby directed to execute any documents necessary on behalf of the Saugeen Municipal Airport Commission, and to affix the corporate seal to all such documents, as may be necessary;
- 5.0 That this resolution shall come into effect upon final passage;
- 6.0 This Resolution may be cited as the June 15, 2022 Confirmatory Resolution.

Carried

14. Adjournment

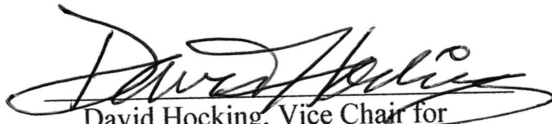
Motion Moved by J. Zeinstra

Seconded by H. Hanif

That the Commission adjourn at 7:36 p.m..

Carried

Next Meeting: Wednesday, July 20, 2022 at 7:00 p.m., via Zoom, or at the discretion of the Chair.


David Hocking, Vice Chair for
Dan Gieruszak, Chair


Catherine McKay, Recording Secretary