



# SAUGEEN MUNICIPAL AIRPORT

## THE SAUGEEN MUNICIPAL AIRPORT COMMISSION SPECIAL MEETING MINUTES

Wednesday, June 28, 2023, 8:45 a.m., Airport Boardroom

**Commissioners Present:** Dave Hocking, Chair  
Tom Hutchinson, Vice Chair  
Moe Hanif

**Absent:** Carl Kuhnke

**Others:** Catherine McKay, Secretary

### 1. Call to Order

The Chair called the meeting to order at 8:45 a.m.

### 2. Approval of the Agenda

**Motion** Moved by M. Hanif

Seconded by T. Hutchinson

That the agenda for June 28, 2023 be amended to add “Confirmation of Proceedings” and that the agenda be accepted as so amended.

**Carried**

### 3. Disclosure of Pecuniary Interest and Declaration of Conflict of Interest

None declared.

### 4. Meeting Schedule Regarding Commissioner Vacancy & Airport Management Services

The Chair provided an update on the candidates who expressed interest in joining the Commission, both of whom were qualified and could make a contribution to the Commission.

An additional submission is expected from an airport management company and those who have expressed interested in providing airport management services will be shortlisted and invited for interviews to be held in closed session at the Commission’s July 12, 2023 meeting.

**Motion** Moved by M. Hanif

Seconded by T. Hutchinson

That the Saugeen Municipal Airport appoint Victor Danielli as a member at large to fill a vacancy created by a member’s resignation.

**Carried**

### 5. Economic Development Visioning Session

Commission members participated in a session led by Luigi Presta, Managing Partner, thinkCOMPASS, a management consulting firm which was also attended by Economic Development staff from Bruce and Grey Counties, the Municipality of Brockton, the Town of Hanover and the Municipality of West Grey. The participants heard a presentation from Len O’Connor, CEO of the Muskoka Airport on his experience in ensuring airport growth.

### 6. Confirmation of Proceedings Resolution

**Resolution** Moved by T. Hutchinson

Seconded by M. Hanif

The Saugeen Municipal Airport Commission By-law 2021-01 requires that there shall be enacted a resolution at the end of each Commission meeting to confirm every decision of the Commission at the meeting, except where the prior approval of another body or agency is required.

Now therefore the Saugeen Municipal Airport Commission enacts as follows:

That the decisions of the Commission made at its meeting held on June 28, 2023 are hereby confirmed and;

That the Chair and Vice Chair and appropriate representatives are hereby authorized and directed to do all things necessary to give effect to the said decisions referred to in the proceeding, and;

This Resolution may be cited as the June 28, 2023 Confirmation of Proceedings Resolution.

**7. Adjournment**

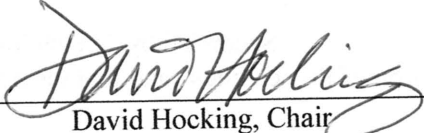
**Motion** Moved by M. Hanif

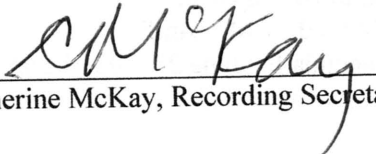
Seconded by T. Hutchinson

That the Commission adjourn at 12:16 p.m..

**Carried**

**Next Meetings:** Wednesday, July 12, 2023 at 1:00 p.m., Boardroom Saugeen Municipal Airport  
Wednesday, August 16, 2023 at 1:00 p.m., Boardroom Saugeen Municipal Airport  
Wednesday, September 20, 2023 at 7:00 p.m., Boardroom Saugeen Municipal Airport

  
David Hocking, Chair

  
Catherine McKay, Recording Secretary